

Child's Name:

To ensure that our children and staff are kept as safe as possible, please follow our guidance below. Please be aware that we are practising social distancing in school and respect this at pick up and drop off times. However, we cannot guarantee that social distancing will take place at all times due to the age of the children.

The school will:

- Practise social distancing in school. However, we cannot guarantee that social distancing will take place at all times due to the age of the children.
- Provide a secure and caring environment for the children.
- Encourage children to behave with courtesy and consideration towards others, especially those who are anxious at returning to school.
- Make every effort to contact the parents in case of accident or illness; if this is not possible then the school will contact the emergency contact or the family doctor, and if none of these are available take the best available medical advice.
- Collect you child from the designated gate and pass the children back to you at the end of the school day, by somebody who either has parental responsibility or has been nominated by yourselves, as long as you are all fit and well and not showing symptoms of coronavirus.
- Follow current PHE safety guidance.
- Provide a high-quality education to the best of our ability under exceptional circumstances.

Signed: *S Clayton*

Sarah Clayton
Head Teacher

A Finch

Audrey Finch
Chair of Governors

Parents will:

- Dress your child in clean clothes every day that they are in school-we recommend putting clothes straight in the washing machine once returning home from school to minimise and control the spread of infection.
- Your child needs to wash their hands before leaving home in the morning, shower and wash hair on returning home. Long hair should be tied back in a plait or a bun to prevent the spread of infection.
- If you become unwell with coronavirus symptoms, you must immediately contact school and arrange for collection of your child. If your child shows any symptoms of Covid-19, for example a new cough or temperature of 37.8C or higher, do not attend school for 14 days. You will then need to follow the up to date isolation guidance from Public Health England.
- Ensure the office has at least 2 contact numbers for your child should we need to contact you during the school day.
- Social distancing must be enforced whilst your child is not in school if we are to prevent/minimise the spread of infection.

- School must be informed if you no longer fall within the critical worker list or you have been asked to self-isolate (Key-Worker group).
- Children should not arrive at school earlier than their designated time and congregate outside of the school premises.
- Please wait 2 metres apart when preparing to enter the gates on the markings provided. Parents and carers must avoid unnecessary contact whilst waiting with your child.
- Year 6 children will need to be accompanied by 1 adult when dropping off at school and returning home from school.
- Children must bring a drink of water in a named bottle, packed lunch (if they are not having a school dinner) and snack each day.
- Parents should apply sun-screen and provide a hat if it is sunny.
- Children will not bring any bags, PE bags or book bags to school.
- Children will not bring in toys, including soft toys.
- Parents and carers are requested not to enter the school building, as all meetings and conversations with staff will take place on the telephone or by email.
- Let the school office know if your child is not attending on a particular day. Keep the office staff updated with any changes in attendance pattern.

Signed:..... Print name:.....

Parent

As a pupil of Woolpit Primary Academy, I will:

- Respect other children's thoughts and feelings.
- Accept responsibility for the things that I do.
- Be responsible for my belongings.
- Follow the school rules and the adults involved.
- Be kind and speak politely to everyone in school.
- Take good care of the building, equipment and school grounds.
- Behave in a safe way.
- I will follow all the rules for handwashing.
- Keep safe distances from others.
- Tell a member of staff if I am worried or unhappy.

Print name:.....

